

SWAY FETE & CARNIVAL COMMITTEE

Village Fete Saturday 3rd July 2021; from 11:00am

Jubilee Field, Station Road, Sway, SO41 6BE



STALL HOLDER BOOKING FORM

Terms & Conditions

It is a requirement of our Insurers that all stallholders operating as a business* have public liability insurance cover of not less than £2,000,000.

**Business means; a trade, profession or occupation engaged in on a full or part time basis in return for money or other compensation.*

All stallholders will need to be in place by 10:00am.

Due to restricted space, you will not be able to park a vehicle adjacent to your stall for the duration of the fete.

Your stall application will be confirmed by email.

Cancellations – Cancellation requests must be received by 26th June 2021 when a 50% refund will be given.

Name:

Company / Organisation:

Address:

Telephone No:

Email address:

Description of stall products:

Pitch Type	Price	✓	Pitch Type	Price	✓
Gazebo & 2 tables supplied	£25		Gazebo & 1 table supplied	£20	
Gazebo only supplied	£15		1 Table only supplied	£10	
Space for own small gazebo, table, etc.	£10		Space for own large gazebo, table, etc	£15	

Public Liability Insurance – Businesses Only	I confirm that I/We have public liability insurance of not less than £2,000,000		
Insurance Co:		Policy No:	
Signature:		Print Name:	

I agree to abide by Sway Fete's Covid guidance as provided on page 2

Please return your completed signed form to Steve Wilkinson, Fairfield, Kings Lane, Sway, Hampshire, SO41 6BQ or by email to wilko1676@tiscali.co.uk.

Payment at the time of application either by cheque (made payable to Sway Fete & Carnival Committee) or by bank transfer, (Sort Code: 40-15-26, Account:71057561, using the reference 'Fete + your name')

For any query or cancellation request re this booking please contact Steve, 01590 719253 / wilko1676@tiscali.co.uk

Sway Fete Covid Guidance

COVID ADVICE NOTICE for display on Stalls

- **REMEMBER SOCIAL DISTANCING**
- **USE SANITISER PROVIDED**
- **ONLY TOUCH WHAT YOU TAKE**
- **HAVE CORRECT MONEY IF POSSIBLE**
- **TAKE ALL WASTE HOME**

Stall Holders and Public

- **Keep everyone safe**
Do not come to the fete if you have any Covid 19 symptoms.
- **Face Coverings**
The event is open air, but we recommend wearing a face covering if you are able to do so.
- **Keep your distance**
When you are walking around the fete we request that you respect the social distancing guidelines and maintain a distance of at least 1 metre where possible.
- **Wash Hands**
Each stall holder and other key locations including the gate and toilets will provide sanitiser.
Stall holders will keep stalls clean and wipe down regularly.
Follow government guidance on washing your hands more regularly and use sanitiser.
- **Dispose of face masks and other waste responsibly**
Please do not discard ANY waste on the floor. Where possible please take all waste, especially disposable face masks, home to be disposed of. There will be bins on site to dispose of general waste, and there is a team who are working hard to keep the site clean. However, if any should become full, please use the next available bin.
- **Only touch what you intend to purchase**
Please ensure you only touch what you take. Unnecessary contact will risk contamination so please comply in helping us keep everyone safe.
- **Limit money handling.**
Please have plenty of change so handling money is kept to a minimum.