

SWAY PARISH COUNCIL

A Meeting of the Parish Council was held at the Village Hall, Middle Road, Sway, on Thursday 24th January 2013.

Present : Councillors Barry Rickman (Chairman), Kevin Cripps, Peter Dance, Ted Fleet, Carole Gates, Kathy Gulliver, Kevin Langford and Stephen Tarling.

In attendance: Neil Gulliver (Parish Clerk), John Warden (Transport Representative) plus 4 members of the public.

001/13 Apologies

An apology was received from County Councillor Ken Thornber.

002/13 General

1) Minutes of the Meeting held on the 6 December 2012

The minutes of the meeting held on the 6 December 2012 were approved and signed by the Chairman.

There were no matters arising.

003/13 Clerk's Report

In presenting the report, the Clerk highlighted the following issues:-

Bus Shelter. The Council welcomed County Councillor Thornber's offer of a grant of £2,155 in 2012/13 with a view to a further amount being paid in 2013/14. They were also happy with Councillor Thornber's request for a permanent visual acknowledgement being displayed in the shelter.

The Council also noted that the Clerk was looking at alternative suppliers of the concrete base for the shelter.

Action: *The Clerk to write to County Councillor Thornber accepting his generous support for the project.*

Parish Web Site. The Council welcomed the proposals put forward by the Clerk for the production a new website by Action Computing at a cost of £800. After further discussion, it was unanimously agreed to go ahead as proposed and to authorise the payment of a deposit of £200 with the remaining balance being paid when the site was up and running.

Parish Office, Jubilee Field Pavilion. In noting this item, the Council were informed that there were difficulties with British Telecom in providing the broadband etc and the Clerk was now looking at alternative suppliers.

Action: *The Clerk to continue to look for alternative broadband providers.*

Community Speed Watch. The Chairman reminded the Council that they originally considered this issue at their October 2012 meeting and pointed out that the local Police were very keen to get as many Parish and Town Councils as possible involved in the project. Councillors were very supportive of the project and Kevin Cripps, seconded by Ted Fleet,

moved and it was unanimously agreed to participate in the project and to commit up to £1,000 towards the cost.

Action: The Clerk to make PC Morgan Williams aware of the Parish Council's decision to support the Community Speed Watch project.

Parish GIS Partnership. The Council noted the Clerk's report on this item and the Chairman's comments supporting the Partnership. The Council gave their support in principle and agreed that a more detailed report should be submitted to the next meeting of the Planning and Transport Committee.

Action: The Clerk to report to the Planning and Transport Committee on the benefits of the Partnership.

Parish Council Meeting, April 2013. It was noted that the meeting on the 25 April 2013 would be held at the Jubilee Field Pavilion.

004/12 Report by County Councillor Ken Thornber

In the absence of County Councillor Thornber, it was agreed to defer this item to the next meeting.

005/13 Finance

1) Accounts to be paid in December 2012/January 2013.

It was agreed that the payment of the following cheques should be authorised:

	Cost £	Cheque Value £
Zurich Municipal Insurance	59.24	59.24
Lloyds TSB – Bank Charges	27.83	
New Forest Citizens Advice Bureau – Grant	100.00	100.00
E.On- Gas and Electricity Supply at Jubilee Field	555.80	555.80
Clerk's salary for December 2012	788.66	
HM Revenue & Customs – Tax on Clerk's salary for December 2012	197.17	985.83
Brian Batchelor – Facilities management at Jubilee Field – December 2012	201.67	201.67
The Gardeners Ltd – Grass cutting & Maintenance at Jubilee Field, Stanford Rise & Centenary Close – November 2012	509.04	509.04
Southern Water – Drainage Charges for Jubilee Field – June to December 2012	95.89	95.89
Semcorp Bournemouth Water – Water charges for Jubilee Field, Pitmore Lane and Pitmore Lane Allotments – Dec 2012 to May 2013	308.56	308.56
Clerk's salary for January 2013	788.66	
HM Revenue & Customs – Tax on Clerk's salary for January 2013	197.17	
Clerk's stationery requirements, update internet security, postage & printer cartridges	133.15	1118.98
Brian Batchelor – Facilities management at Jubilee Field – January 2013	201.67	201.67

	Cost £	Cheque Value £
S.C. McEwan – Repairs to lock of rear door at Jubilee Field	58.00	58.00
New Forest District Council – weekly refuse collection at Jubilee Field	144.61	
New Forest District Council – new keys for filing cabinet at Jubilee Field	14.18	158.79
HALC – Planning for Non Planners	240.00	240.00
E.On – Gas & Electricity Supply at Jubilee Field	341.47	341.47
Loaders Garage Ltd – Red Diesel for Tractor	17.00	17.00
Sway Village Hall – Committee Room Hire for September & December 2012	35.00	35.00
The Gardeners Ltd – Grass cutting & Maintenance at Jubilee Field, Stanford Rise & Centenary Close – December 2012	509.04	509.04
Fair Account Ltd – Third Quarter Audit	65.00	65.00
Lloyds TSB – Bank Charges	8.87	
Total	5597.68	5560.98

Current Financial Position

Current Account as at	24/01/13	£ 4065.90
Deposit Account as at	24/01/13	£42103.46
TOTAL		£46169.36

2) Budget 2013/14

The Chairman reminded the Council that they had agreed a budget at their last meeting based on the current year's budget with a nil increase in the precept with the proviso that should the level of precept greatly differ from that anticipated then he would call a special meeting of the Council. Since then the New Forest District Council had agreed that the full grant from the Government for local councils should be forwarded to them which meant that the Parish Council could go ahead with the budget as originally agreed.

The Clerk added that during 2013/14 he would ensure that the Council received regular financial reports so that they could be better informed on the state of the budget and the key areas of expenditure.

006/12 Jubilee Field – Car Park Barrier

The Clerk presented the report and pointed out that it was likely that the final cost of the barrier would reduce further to £1600 plus VAT. After discussion, Carole Gates, seconded by Kathy Gulliver, moved and it was unanimously resolved to go ahead with the installation of the car park barrier at Jubilee Field.

Action: *The Clerk to arrange the installation of the car park barrier.*

007/13 Report from Planning and Transport Committee

Stephen Tarling reported the following issues which had been dealt with by the Committee at their meetings on the 13 December 2012 and the 10 January 2013:-

Planning Applications – The Committee had recommended approval of the applications in respect of Land adjacent to Avonmead, Middle Road, Tiptoe; 11 Oakenbrow; Spinney Cottage, Brighton Road and Holmlea, Middle Road, Sway. With regard to Makaira, Mead End Road, and Dial House, South Sway Lane, Sway, the Committee had agreed to recommend approval but were happy to accept the decision reached by the NPA's Officers but had recommended refusal of the application relating to Tiptoe Lodge Farm, Middle Road, Tiptoe.

The application in respect of The Old School House, Church Lane, Sway to demolish all building on site had been refused while the application in respect of 7 Tebourba Cottages, Station Road, Sway had been withdrawn due to road safety concerns.

Planning Applications referred to the NFNPA – The application in respect of 4 Highfield Close, Sway had been granted subject to conditions. With regard to Horseshoe Cottage, Pitmore Lane, Sway, the NPA had granted permission subject to a number of conditions including the requirement that the work should be completed within six months.

Parish Council's Transport Representative – John Warden commented that the CANGO service had not been as popular recently but put that down to the bad weather.

008/13 Roads and Hedges.

Following comments by Kathy Gulliver, the Council agreed that Hampshire County Council had done an excellent job with the new footpath on Birchy Hill.

The Council also endorsed Kevin Cripps' comments about the excellent work of the gritting crews during the recent bad weather.

Kevin Langford reported that two road signs in Church Lane had been damaged. The Clerk agreed to report this to the County Council.

Kathy Gulliver referred to an email she had received from a local resident regarding damage to the road surface in Mead End Road and the issue of cyclists in the New Forest. It was agreed that the Clerk should refer the email to County Councillor Thornber.

Carole Gates added that there were still serious issues with running water down Mead End Road.

Action: *The Clerk to make County Councillor and/or Hampshire County Council aware of the above issues.*

009/13 Report from the Amenities Working Group

Carole Gates reported the following main issues which had been dealt with by the Working Group's meeting early that evening:-

Cricket Pavilion. It was noted that there had been an attempted break-in over the New Year. The repairs had been carried out and the Clerk would be lodging a claim with the Council's insurers. The estimated cost of the repairs was £438.00.

Councillors were also made aware that a Working Group had been set up to develop plans to provide a new purpose built pavilion. The project was being led by the Cricket Club and the Junior Football Club and they were seeking outside funding for the project through a number of sources. The Parish Council were asked to give their support in principle to the project.

All Weather Sports Area. A further project was underway, led by a small Working Group, to develop this project which would be situated on the piece of land between the Pavilion and the football pitch. This was part of the original plans for the site and the Council already had planning permission including the necessary floodlighting. Again, the Parish Council were not being asked to fund the project but to support it in principle.

Dogs. The Working Group recommended to the Council that additional signs be purchased for the Jubilee Field site so that all signs carried the same message. The cost of the signs would be £130.00 plus VAT. The Council agreed to purchase the additional signs.

Action: *The Clerk to organise new signs as referred to above.*

Access to Cricket Ground. Councillor Gates explained that it was proposed to move the bar-style gate at the entrance to the cricket ground forward in line with end of the football pitch fencing. The main reason for proposing this change was that currently people accessing the field on foot had to walk over old tree roots exposed around an old tree trunk and in wet weather it became very slippery and dangerous. The Council agreed to the proposal to move the gate at a cost of £311.66.

Action: *The Clerk to arrange the re-locating of the gate as proposed above.*

Pitmore Lane/Memorial Field. It was noted that the Clerk had written to the Forestry Commission applying for a new licence and requesting a site visit in April 2013.

010/13 Grant Applications.

The Clerk stated that there were no applications to be considered.

011/13 Correspondence and Any Other Business

(1) Sway Village Design Statement

Stephen Tarling reported that it was hoped to bring the final version of the Statement to the Parish Council's March 2013 meeting.

(2) New Forest Association of Local Councils

Peter Dance expressed his concern that all future meetings of the Association had been fixed for a Thursday which would mean that it would be very difficult for the Council to be represented. He understood that they had earlier agreed to hold the meetings on different nights of the week. The Chairman undertook to speak to the Chairman of the Association.

012/13 Dates of Future Meetings.

Following comments by Ted Fleat, the Council agreed that all future meetings should be held at the Jubilee Field Pavilion. It was also agreed that the Council would consider, at a future meeting, to giving a grant to the Village Hall Management Committee to offset the loss of income from the cancelled room bookings.

The following dates were then noted:-

Thursday	28 th February 2013	Jubilee Field Pavilion
Thursday	28 th March 2013	Jubilee Field Pavilion
Thursday	25 th April 2013	Jubilee Field Pavilion
Thursday	23 rd May 2013	Jubilee Field Pavilion
Thursday	27 th June 2013	Jubilee Field Pavilion
Thursday	25 th July 2013	Jubilee Field Pavilion
Thursday	22 nd August 2013	Jubilee Field Pavilion
Thursday	26 th September 2013	Jubilee Field Pavilion
Thursday	24 th October 2013	Jubilee Field Pavilion
Thursday	5 th December 2013	Jubilee Field Pavilion

Action: The Clerk to inform the Village Hall Management Committee regarding future meetings of the Parish Council.

There being no further business, the Chairman closed the meeting at 8.25pm.

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Chairman